

# Alexandria Highway Advisory Committee

## July 8, 2014 Minutes

**Members Present:** Dennis Ford, Donald Beaulieu, Ronald MacLean, Donald Sharp

The meeting came to order at 5:00 p.m.

There was discussion regarding the Highway Department crew not following appropriate safety procedures, such as correct signage and wearing safety vests. There was discussion regarding the Town following the guidelines in the Manual on Uniform Traffic Control Devices (MUTCD) and sending employees to safety training classes as well as general equipment operation/road maintenance classes.

Concerns were expressed regarding the management of the Highway Department.

Suggestions were made regarding the need for regular employee performance evaluations

There was discussion regarding making the Road Agent position appointed instead of elected.

Dennis mentioned that the Town might save money if they purchased equipment and supplies through the state bid.

Concerns were expressed regarding equipment maintenance and proper operation.

There was discussion regarding ways to save/maintain paved roads.

The next meeting is scheduled for Tuesday, August 5, 2014 at 6 p.m. The Highway Department employees will be invited to attend.

The meeting adjourned at 7:30 p.m.

Respectfully submitted, Jennifer Dostie