

## ALEXANDRIA PLANNING BOARD

47 Washburn Road  
Alexandria, NH 03222

Phone 603-744-8986

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### MEETING MINUTES

Wednesday, June 21, 2017 at 7:00 p.m.

#### **CALL TO ORDER**

Chairman Merry Ruggirello called the meeting to order at 7:00 pm. Also present was Member Janet Towse, Selectmen's Representative Chet Caron and Alternate Melanie Marzola. Ken Somers was in the audience. A quorum was present.

Alternate Melanie Marzola was asked to sit in for Member Donna Duquette. Merry indicated she spoke to Member Harold Platts regarding his attendance and he indicated he would try to make it to the meeting tonight.

#### **Minutes**

May 17, 2017

Chet made a motion to approve the minutes as written; Melanie seconded. Roll call vote: Melanie-yes, Merry-yes, Janet-abstain and Chet-yes.

#### **NEW BUSINESS**

##### **Voluntary Mergers**

Ken and Barbara Somers on 320 Corliss Road. Ken was in the audience. He informed the Board that the house and garage are on two lots and need to be on one. He had been receiving state assistance for many years and recently it was terminated due to the fact that he owned two lots. Ken had his application with him, but it needed to be notarized. Ken indicated that he could have the application notarized tomorrow and deliver the paperwork to Town Hall. Melanie made a motion that Chairman Merry Ruggirello sign the paperwork once the application has been notarized; Chet seconded. Roll call vote: Melanie-yes, Merry-yes, Janet-yes, Chet-yes. Upon receipt of the notarized application, signed by Chairman Merry Ruggirello, the Clerk will mail to the Grafton County Registry of Deeds.

Robert and Corin Summers on 492 Borough Road, Hill (tax map 419, lots 1 and 2). There was concern as to whether this property was actually located in the town of Alexandria. Chairman Merry Ruggirello indicated that she would confirm that the property is actually part of the Town of Alexandria tomorrow. Melanie made a motion that Chairman Merry Ruggirello sign the paperwork once Merry confirms that the property is part of Alexandria; Chet seconded. Roll call vote: Melanie-yes, Merry-yes, Janet-yes, Chet-yes.

#### **Committees**

Merry indicated she will appoint the entire Planning Board to the following committees: Master Plan Committee, Budget and Finance Committee, Subdivision Committee, Zoning Committee, Legal Committee and Public Relations Committee. Merry also mentioned that George Tuthill and Laurie Mead are on the Capital Improvements Committee. The Roadway Access Committee was discussed. It was mentioned that regulations need to be updated to reflect that the Planning Board no longer handles this. The Planning Board does oversee the road access within subdivisions, however. The last committee is the Excavation Committee. It was mentioned that inspections need to be performed of the existing gravel pits in Town. Melanie had contacted Mary Pinkham-Langer, who has assisted the Board in previous years, to arrange a time she could accompany the Board on gravel pit inspections. It was mentioned that the best dates would be Monday, Wednesday or Friday of the last week of July. The

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Clerk will contact the Board members to determine which of those dates works best and confirm with Mary Pinkham-Langer.

**LRPC**

It was mentioned that LRPC needs at least one volunteer, preferably two. Chet mentioned that Selectmen George Tuthill is on the Transportation Advisory Committee at LRPC. Chet agreed to be an Alternate for the Transportation Advisory Committee. Janet agreed to also volunteer at LRPC. Merry mentioned that the annual meeting for LRPC is Monday. The deadline has passed to sign up but Merry will see if there is still room for people to attend. Chet and Janet are interested in attending.

**Training**

Janet mentioned she had read that new Planning Board members should attend training. She asked if there was any training scheduled. It was mentioned that the Local Government Center provides training opportunities, but there is no knowledge of any at this time.

**ADJOURNMENT**

Janet made a motion to adjourn the meeting at 7:48 pm; Melanie seconded. The next Planning Board meeting will be held Wednesday, July 19, 2017 at 7:00 pm.

Respectfully submitted, Melanie Marzola, Planning Board Clerk