

ALEXANDRIA PLANNING BOARD  
47 Washburn Road  
Alexandria, NH 03222

Phone 603-744-8986  
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## MEETING MINUTES

Wednesday, August 16, 2017 at 7:00 p.m.

### **CALL TO ORDER**

Chairman Merry Ruggirello called the meeting to order at 7:00 pm. Also present were Members Gary Tomlinson and Alternates Ed Skroback and Melanie Marzola. A quorum was present.

Alternate Ed Skroback was asked to sit in for Member Harold Platts and Alternate Melanie Marzola was asked to sit in for Member Donna Duquette.

### **Minutes**

July 19, 2017

Gary made a motion to approve the minutes as written; Ed seconded. Roll call vote: Gary-yes, Melanie-yes, Merry-yes, Ed-abstain.

### **NEW BUSINESS**

#### **Gravel Pit Inspections Report**

Merry indicated that she and Janet went on the inspections with Mary Pinkham-Langar from NH DRA as scheduled on Friday, July 28<sup>th</sup>. Carroll Concrete had no significant changes. It was noted that their permit with the State expires in 2018. Boake Morrison's pit had no significant changes. Joe Morrison's pit had no significant changes. William and Ann Hall's pit had no significant changes. Mary suggested they put out bluebird houses around their pit. Stanley Phelp's pit had been discussed. It was mentioned the Board needs to determine if the pit has been abandoned (untouched for two years). Discussion ensued regarding if the pit had ever been touched at all. Stanley had permitted for a gravel pit, but it is unsure if any excavation ever occurred.

#### **Planning Board 2018 Budget**

The Planning Board budget for 2018 is due shortly. The budget was reviewed. Discussion ensued regarding the need for a Planning Board phone. Ed mentioned the Selectmen may wish to keep the line for Emergency Services. Gary made a motion to eliminate the phone line with the approval of the Selectmen; Ed seconded. Roll call vote: Gary-yes, Melanie-yes, Merry-yes, Ed-yes. The individual line items of the budget were read and discussed. It was agreed to keep the budget the same as that of 2017 with the exception of the phone. Gary made a motion to keep the budget the same as 2017 with the exception of eliminating the phone upon approval of the Selectmen; Ed seconded. Roll call vote: Gary-yes, Melanie-yes, Merry-yes, Ed-yes.

#### **LRPC Notices**

Merry mentioned that LRPC had in the past sent a notice to each Board member regarding upcoming events and workshops. She indicated she liked receiving these notices. It was mentioned most communication occurs via email currently and the Board could ask Jennifer to make a copy of notices she receives and put them in the Planning Board mailbox.

#### **By-Laws**

Copies of the Planning Board By-Laws were distributed and the Board began to review them. Discussion ensued regarding the time of the Planning Board meeting. It was suggested that the time be set at 6:00 pm year-round. By-Laws may be amended by a two-thirds vote of the entire membership of

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the Planning Board. It was agreed to discuss the by-laws at a future meeting when all Board members are present. The Clerk will send a copy of the current By-Laws to the members when she sends the minutes so they can review them in advance. It was discussed that there is a section in the By-Laws regarding the removal of Members. It was mentioned that Harold Platts has not had good attendance during his time on the Board. Merry has spoken with Harold previously and he indicated he would try to attend the meeting. The Board Members know that Harold is usually working and also that he didn't actually run for the position on the Board but did get sworn in to be a Member. It was agreed to send an encouraging letter to Harold to indicate the Board would like to see him at the meetings.

ADJOURNMENT

Gary made a motion to adjourn the meeting at 7:33 pm; Ed seconded. The next Planning Board meeting will be held Wednesday, September 20, 2017 at 7:00 pm.

Respectfully submitted, Melanie Marzola, Planning Board Clerk