

Alexandria Selectmen's Meeting Minutes

April 18, 2017

➤ **Members Present:** George Tuthill and Chet Caron

➤ The meeting came to order at 6:00 p.m. The Pledge of Allegiance was recited.

➤ The minutes of the April 4, 2017 meeting were approved.

➤ **Items Reviewed and Signed**

- Building Permit: Phelps Map 411 Lot 184
- Abatement Response: New Hampshire Electric Cooperative
- Timber Tax: Bucklin Map 418 Lot 218-2
- Timber Tax: Robie Map 405 Lot 3
- Timber Tax: Austin Map 413 Lot 88
- Lease paperwork with Tax Exempt Leasing Corp for SCBA's (See attached Lessee Resolution that was read and signed at this meeting)

BE IT RESOLVED by the Governing Body of Lessee as follows:

1. Determination of Need. The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 01 to the Master Lease Purchase Agreement dated as of April 15, 2017, between Town of Alexandria (Lessee) and Tax-Exempt Leasing Corp. (Lessor).

2. Approval and Authorization. The Governing Body of Lessee has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes the following person(s) to execute and deliver the Agreement and Schedule on Lessee's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule. George Tuthill, Chair of Board of Selectmen, was designated as the authorized execute the agreement and sign all lease documents.

3. Adoption of Resolution. The signatures included on the attached document from the designated individuals from the Governing Body of the Lessee evidence the adoption by the Governing Body of this Resolution.

- PA-29 Application for Property Tax Credit Exemption: Map 416 Lot 12
- New Hampshire Interlocal Trust – Return of Funds to Members
- New Hampshire Interlocal Trust – Group Health Application
- Purchase Order: United Rentals (Roller)

➤ **Business**

○ The Selectmen discussed setting up a committee to review the needs of the Town in regards to our Police Department. Suggested membership included Chief Donald Sullivan, a member of the Selectboard, and several residents; meetings will be open to the public and public input is requested. The Selectmen will discuss moving forward with the committee at their next meeting.

○ The Selectmen reviewed a letter from the NH Department of Revenue regarding the result of reviewing the Uniform Standards of Professional Appraisal Practice Standard 6 Report submitted by Avitar Associates of NE for the 2016 tax year; NH DRA found that the appraisal complies with all requirements set forth in Standard 6 of USPAP and applicable laws and regulations.

○ The Selectmen discussed the concerns regarding the furnaces in the old town hall functioning properly; estimates are being obtained for the repair/replacement of the furnaces.

Meeting adjourned at 6:31 pm.

Respectfully Submitted,
Jennifer Dostie, Administrative Assistant

Schedule No. 01
EXHIBIT E

LESSEE RESOLUTION

RE: Master Lease Purchase Agreement dated as of April 15, 2017, between Tax-Exempt Leasing Corp. (Lessor) and Town of Alexandria (Lessee) and Schedule No. 01.

At a duly called meeting of the Governing Body of the Lessee (as defined in the Agreement) held on April 18, 2017 the following resolution was introduced and adopted:

BE IT RESOLVED by the Governing Body of Lessee as follows:

- Determination of Need.** The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of Schedule No. 01 to the Master Lease Purchase Agreement dated as of April 15, 2017, between **Town of Alexandria (Lessee)** and **Tax-Exempt Leasing Corp. (Lessor)**.
- Approval and Authorization.** The Governing Body of Lessee has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Lessee for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes the following person(s) to execute and deliver the Agreement and Schedule on Lessee's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule.

Authorized Individual(s): George Tutthill, Chair, BOS
(Printed or Typed Name and Title of individual(s) authorized to execute the Agreement)

In addition to the Authorized Individual(s) above, the Governing Body of Lessee further authorizes the following individual to sign any Payment Request and Partial Acceptance Certificate form and/or Final Acceptance Certificate:

Authorized Individual(s): _____
(Printed or Typed Name and Title of individual(s) authorized to execute any Payment Request and Partial Acceptance Certificate and/or Final Acceptance Certificate)

- Adoption of Resolution.** The signatures below from the designated individuals from the Governing Body of the Lessee evidence the adoption by the Governing Body of this Resolution.

By: [Signature]
(Signature of Secretary, Board Chairman or other member of the Governing Body, who is not listed as "Authorized Individual" above)

Name: Jennifer Dashe Title: Admin Asst., BOS
(Printed name of individual who signed directly above) (Title of individual who signed directly above)

Attested By: [Signature]
(Signature of one additional person who can witness the passage of this Resolution)

Name: Chet Caron Title: Selectman
(Printed name of individual who signed directly above) (Title of individual who signed directly above)