

Alexandria Selectmen's Meeting Agenda

September 20, 2016

➤ **Members Present:** George Tuthill, Michael Broome and Robert Piehler

➤ The meeting came to order at 6:00 p.m. The Pledge of Allegiance was recited.

➤ **Items Reviewed and Signed**

- Purchase Order: Sleepers for roller rental
- Purchase Order: TMS Diesel for CPU update on 2009 Sterling
- Primex: Resolution to Enter Primex CAP
- NH DOS Boat Agent authorization
- Alexandria Emergency Operations Plan Statement of Adoption
- Alexandria Emergency Operations Plan NIMS Resolution
- Alexandria Emergency Operations Plan Record of Revisions & Changes
- Notice of Intent to Cut Wood or Timber: 16-005-13-T Map 418 Lot 218-2
- 2016 MS-1 Summary Inventory of Valuation
- Credit Application: Michie
- Application for Municipal Finance: Daimler (new truck)

➤ **Items held for further review**

- Avitar Associates 5 year Assessors Agreement

➤ **Appointments/Department Heads**

- Jeff Cantara, Road Agent
 - There was discussion regarding having engineering work done for the Knowles Hill Road bridge.
 - Mr. Cantara said that work on the Brook Road bridge will begin on September 26 but will not be completed until around Thanksgiving. The bridge will be closed during that time. Mr. Cantara notified the police department, fire department and the school bus company.
- Mark Stetson Avitar Associates
 - Mr. Stetson provided an overview of the 2016 Cyclical Revaluation; the manual provided by Avitar is available for review in the Selectmen's Office and on the Town's website. Mr. Stetson said that the Town has seen a 2.8% decrease in value.
 - Mr. Stetson mentioned that the current agreement with Avitar Associates ends on December 31, 2016. The Selectmen will be reviewing the 5 year Assessors Agreement further before making a decision.
 - There was discussion regarding utility assessments; Mr. Stetson confirmed that Avitar will continue providing utility assessments.
- George Clayman, Emergency Management Director
 - Mr. Clayman and the Selectmen discussed the updated Emergency Operations Plan; the plan is available for review on the Town's website and in the Selectmen's Office. As part of the EOP, there are two forms that may voluntarily be completed by residents:
 - Volunteer Registration Form: This form is for residents that may be able to volunteer during an emergency.
 - Access and Functional Needs Form: This form is for residents that may require special assistance in an emergency, such as transportation or medical assistance.
 - Mr. Clayman provided an update on the generator grant; the last form required with the grant application has been submitted. The project will move forward as soon as the grant is approved.
- Chief Sullivan, Police Department
 - Chief Sullivan said that the police cruiser that was damaged in an accident was fixed in one week and that the other driver was found at fault by the State Police.
 - Chief Sullivan provided the Selectmen with an update on police activity.
 - Concerns were expressed regarding the open cellar hole at the corner of Bailey Road and Fowler River Road; the Chief will look into whether the property owner needs to cover the cellar hole.
 - There was discussion regarding whether the police department carried Narcan; Chief Sullivan said that they do not as they rely on the quick response from Bristol Ambulance and the Alexandria Fire Department that both have staff trained to administer Narcan.
 - There was discussion regarding the cost and having dashboard cameras in the cruisers. Chief Sullivan was unsure of camera cost but said that it is more expensive to have sufficient storage for the videos. Chief Sullivan mentioned he is on a committee reviewing dash cam video laws; he expressed concerns regarding victim privacy.

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- Mr. Piehler gave Chief Sullivan a phone number that had called him that is from an IRS scam. Chief Sullivan said that the IRS will not call you if you owe them money and that they would send a letter if you owed them money.
- Concern was expressed regarding somebody that had pulled over a vehicle pretending to be a police officer in Franklin; Chief Sullivan wanted residents to be informed about the situation.

➤ **Business**

○ The Selectmen opened bids for the property shown on tax map 419 Lot 2 (land off Borough Road). The Town received the following two bids:

- Robert and Corin Summers for \$4,149.
- Mr. & Mrs. Joseph Sanville for \$1,201.

The Selectmen accepted the bid from Robert and Corin Summers.

The meeting adjourned at 6:56 pm.

Respectfully Submitted,
Jennifer Dostie, Administrative Assistant