

ALEXANDRIA PLANNING BOARD  
47 Washburn Road  
Alexandria, NH 03222

Phone 603-744-8986  
Fax 603-744-9461

MEETING MINUTES  
Wednesday, November 15, 2017 at 6:00 p.m.

**CALL TO ORDER**

Chairman Merry Ruggirello called the meeting to order at 6:03 pm. Also present was Member Janet Towse, Selectmen's Representative Chet Caron, and Alternates Ed Skroback and Melanie Marzola. A quorum was present.

Alternate Ed Skroback was asked to sit in for Member Gary Tomlinson and Alternate Melanie Marzola was asked to sit in for Member Marla Walls.

**Minutes**

September 20, 2017

Janet made a motion to accept the minutes as written; Ed seconded. Roll call vote: Chet-yes, Janet-yes, Melanie-yes, Merry-yes, Ed-yes. It was noted that a last name had a typo, which will be corrected.

October 18, 2017

Merry mentioned that the date under the "Minutes" section was listed as August 16, 2017 and should have been September 20, 2017. It was also noted that a typo existed in a last name. Chet made a motion to accept the minutes with the corrections; Janet seconded. Roll call vote: Chet-yes, Janet-abstain, Melanie-yes, Merry-yes, Ed-abstain.

**NEW BUSINESS**

**Planning Board By-Laws**

The By-Laws were again reviewed to ensure that all capitalization changes had been made. Next month the Board will sign the amended By-Laws and send them to the Grafton Registry of Deeds. The By-Laws were voted and approved at the October 18, 2017 Planning Board meeting.

**Correspondence**

The Clerk informed the Board that she sent an email to Don Correa as requested at the October meeting. No new correspondence has been received from him at this time.

Janet mentioned that she went to a training session recently and was given some reading material. She will be giving the material to the Clerk to put in the Planning Board office at the next meeting in case anyone is interested at looking at them.

**ADJOURNMENT**

Chet made a motion to adjourn the meeting at 6:23 pm; Ed seconded. The next Planning Board meeting will be held Wednesday, December 20, 2017 at **6:00** pm.

Respectfully submitted, Melanie Marzola, Planning Board Clerk