47 Washburn Rd., Alexandria, NH 03222 744-3220(P) 744-9461(F) alexandrianh@metrocast.net

## **RETURNED PAYMENT POLICY**

Checks, ACH payments, debit card payments, and credit card payments made to the Town of Alexandria and then returned by the bank for insufficient funds or any other reason will result in a \$30 returned payment fee being placed on the account. Written notification on how to resolve the returned payment will be sent to the maker of the payment.

If the returned payment has not been redeemed within the stated time frame on the notification, action will be pursued in accordance with NH RSA 638:4.

After two returned payments, payment by check, ACH, debit card, or credit card will not be accepted. Payments accepted will include:

- Cash. Pay in person at the Town Clerk/Tax Collector's Office. DO NOT MAIL CASH.
- 2. Certified funds. Make cashier's check, money order, or other certified funds payable to the Town of Alexandria.

Adopted this	24	day of January,	2022
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Alexandria Board of Selectmen

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This policy shall take effect upon its adoption and shall supersede any previous policy.