

TOWN OF ALEXANDRIA
47 WASHBURN ROAD, ALEXANDRIA, NH 03222
Phone: 603-744-3220 Fax: 603-744-9461
info@alexandrianh.gov

BUILDING NOTIFICATION

***PLEASE NOTE: This application is to notify the Town of any new construction/addition/upgrades only. It is the property owner's sole responsibility to determine whether his/her project meets any State requirements for: driveways, septic systems and/or wells, set-backs, shoreline regulations, wiring, plumbing, fire code, etc. Acknowledgement of this notification by the Board of Selectmen in no way guarantees that a building project meets any applicable State requirements. The Town of Alexandria does not issue a certificate of occupancy. Owner/builder acknowledges that by submitting this document to the Selectmen of the Town, he/she is granting permission for the Town's assessor(s) to enter the property, upon prior notification, to inspect any new construction and/or additions/upgrades in order to update the property assessment records.**

Property Owner's Name: _____

Property Owner's Address: _____

Applicant Name* (if different): _____

Applicant Address (if different): _____

Letter of Authority for Applicant to Act as Agent: Not Applicable _____ Attached _____

**If the applicant is not the owner, a letter from the property owner giving the applicant authority to act on his/her behalf must accompany this building permit application.*

Location of Property: Map _____ Lot _____ Road _____

Type of building/addition/upgrade:

- | | | |
|--|--------------------------------------|--|
| ☐ New Residence | ☐ Addition | ☐ Garage |
| ☐ Other | ☐ Mobile Home | ☐ Accessory Building (shed) |

If Other, please explain: _____

Dimensions: Length: _____ Width: _____ Height: _____ No. of Bedrooms: _____

Description: _____

Is this property located in a Floodplain Area? Yes _____ No _____

Septic System Design Approval Number: _____ Date: _____

PUC Energy Compliance Approval Number: _____ Date: _____

Driveway Permit Number or Date of Approval: _____

Class VI Road Agreement* (Date Signed): _____

**This agreement is necessary only if you are constructing on a Class VI, Private Road, or ROW)*

Property Owner Signature: _____ Date: _____

Notification Acknowledged on _____ by the Alexandria Board of Selectmen:

Selectmen Signature:
