

Alexandria Selectmen's Meeting Minutes

September 2, 2025

- ❖ **Members Present:** George Tuthill and Chet Caron
- ❖ The meeting came to order at 6:00 pm and the Pledge of Allegiance was recited.
- ❖ The minutes from August 19, 2025 were approved.
- ❖ **Items Reviewed and Signed**
 - Parking Ordinance
 - Hazard Mitigation Plan
 - The attached Certificate of Adoption was read and signed.
 - The CWPP approval letter was read and signed.
 - Building Notification: Map 202 Lot 43 West Shore Road
 - Building Notification: Map 414 Lot 110 Lake View Heights
 - Release of Liability: Map 414 Lot 110 (Construction on private road)
 - Purchase Order: Newfound School District September 2025 payment
 - Purchase Order: Morton Salt (2025/2026 season)
 - 2025 MS-1 Summary Inventory of Valuation
- ❖ **Appointments**
 - Chief David Suckling
 - Chief Suckling presented Officer Joshua Reynolds, Officer Seth Learned, and Officer Michael Grier with a letter acknowledging the courage, bravery, solid resolve, and excellent teamwork with their response to a call to serve a protective order in May 2025.
- ❖ **New Business**
 - Mount Cardigan Road Bridge
 - The state inspector informed the town last week that the Mount Cardigan Road Bridge over Town Line Brook needed to be closed due to its condition. The bridge is scheduled to be replaced by Hansen Bridge in the next few weeks.
 - Newfound School District
 - A hearing is being held on September 16, 2025 at 9:30 am at the Grafton Superior Court in North Haverhill. The hearing is to request a Special School District Meeting to vote on the purchase of a building for the school district.
 - Mr. Jackson asked Paul Sirard, Road Agent, if calcium was going to be spread on Welton Falls Road; Mr. Sirard stated that they would put calcium down on that road.
- ❖ **Old Business**
 - Tiny Homes on Town Pound Road
 - Homeowners were given until 9/30 to be compliant; there was no update on this matter.
 - AMC/State of NH/Shem Valley Road parking
 - The parking ordinance was signed and signs can now be placed notifying the public that there is no parking on the side of the road and a fine will be assessed if parked on the side of the road.
 - There was discussion on talking to the AMC lodge to suggest that they have people park at the town hall and carpool to the lodge on the weekends to help prevent parking on the side of the road.
 - Washburn Road driveway culvert
 - Paul Sirard stated that the driveway culvert was inspected and found to be damaged and partially blocked. The driveway culvert will be flushed and, if the water comes up through the driveway, the home owner will replace the culvert.
 - 367 Welton Falls Road
 - The Health Officer was not present to provide an update on the case.
 - Mr. Jackson was present to access continued concern regarding the condition of the property and activity at the property.
 - Orange Road Unpermitted Driveway
 - There was a question on whether the property owner was provided another letter concerning the unpermitted driveway on Orange Road; a certified letter was sent last week to the property owner.

Meeting adjourned 6:23 pm

Respectfully submitted, Jennifer Dostie, Administrative Assistant

Others present: Paul Sirard, James Jackson, Officer Joshua Reynolds and family, Officer Seth Learned and family, Officer Michael Grier and family, Donna & Robert Duquette, Rebecca Huntoon

D SIGNED CERTIFICATE OF ADOPTION

CERTIFICATE OF ADOPTION

ALEXANDRIA, NH

SELECT BOARD

A RESOLUTION ADOPTING THE ALEXANDRIA, NH HAZARD MITIGATION PLAN UPDATE 2025

WHEREAS the Town of Alexandria has historically experienced severe damage from natural hazards, and it continues to be vulnerable to the effects of those natural hazards profiled in this Plan, resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Town of Alexandria has received Approved Pending Adoption (APA) status from the Federal Emergency Management Agency (FEMA) for its Hazard Mitigation Plan Update 2025 under the requirements of 44 CFR 201.6 and

WHEREAS, public and committee meetings were held between July 10, 2024 and January 15, 2025, regarding the development and review of the Hazard Mitigation Plan Update 2025 and

WHEREAS the Plan specifically addresses hazard mitigation strategies and plan maintenance procedures for the Town of Alexandria and

WHEREAS the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of Alexandria, with the effect of protecting people and property from loss associated with those hazards and

WHEREAS adoption of this Plan will make the Town of Alexandria eligible for funding to alleviate the impacts of future hazards; now, therefore, be it

RESOLVED by the Select Board:

1. The Plan is now adopted as an official plan of the Town of Alexandria.
2. The respective officials identified in the Plan's mitigation action items are directed to pursue the implementation of the recommended actions assigned to them.

Alexandria, Hazard Mitigation Plan Update Certificate of Adoption, page two

3. Future revisions and plan maintenance required by 44 CFR 201.6 and FEMA are now adopted as a part of this resolution for five (5) years from the date of this resolution.
4. The Emergency Management Director shall present an annual report to the Select Board on the progress of the Plan's action items.

Adopted this day, the 2nd of September 2025

Select Board Chair

George Tuthill
Signature

George Tuthill
Print Name

Member of the Select Board

Chet Caron
Signature

Chet Caron
Print Name

Member of the Select Board

Robert P. P.
Signature

Print Name

Emergency Management Director

Signature

Print Name

IN WITNESS WHEREOF, the undersigned has affixed their signature and notary stamp on this day, the 2nd of September, 2025

Francine M. Skiffington
Notary Signature

2/3/2026
Expiration

Francine M. Skiffington
Notary Public, State of New Hampshire
My Commission Expires February 3, 2026

Signatures are scanned facsimiles; original signatures are on file.