

ALEXANDRIA PLANNING BOARD
47 Washburn Road
Alexandria, NH 03222

Phone 603-744-8986
Fax 603-744-9461

MEETING MINUTES
Wednesday, December 17, 2025 at 6:00 p.m.

CALL TO ORDER

Chairman Bryan Richardson called the meeting to order at 6:00pm. Also present were members Brian Lewis, Harold Platts, Alyssa Dunn, Marla Walls and Alternate Doug Sirotnak. A quorum was present. Also present were Jonathan Lefebvre, Jeff MacDonald and Jennifer MacDonald.

Alternate Doug Sirotnak was asked to sit in for Member Brian Reed.

MINUTES

November 19, 2025

Marla made a motion to accept the minutes as written; Alyssa seconded. All were in favor; none opposed.

NEW BUSINESS

PUBLIC HEARING FOR A SUBDIVISION APPLICATION FOR BIANA SERBIN ON SUNSET ROAD, TAX MAP #418, LOT #24

The public hearing was opened. The application was reviewed for completeness. Alyssa made a motion to accept the application as complete; Marla seconded. All were in favor; none opposed. Jonathan Lefebvre of Fieldstone Land Consultants presented the application. The property consists of 21.98 acres. The owner is moving out of state and wishes to divide the property in half to make it easier to sell. There exists a house, garage and 2 outbuildings on the property. The proposal is divide the property into one lot of 11.94 acres with the existing house and a second lot of 10.03 acres. Abutters Jeff and Jennifer MacDonald were present. There were no questions or concerns from the abutters or planning board members. Alyssa made a motion to approve the subdivision; Marla seconded. All were in favor; none opposed. 3 copies of the plat were signed for the planning board files. Jonathan informed the board that he will drop the mylar and postage fees off at Town Hall in the near future. The public hearing was closed.

COMMITTEE REPORTS

CONSERVATION COMMISSION

Doug informed the board that the December 3rd Conservation Commission meeting was the November/December meeting. At that meeting, members viewed the camera footage obtained from the newly installed game cameras. There were lots of animals on the footage, mostly deer. Some cameras captured nothing. These cameras will be moved and/or adjusted in the near future. All video footage from the game cameras can be seen on the Conservation Commission Facebook site. There may be a time lag on the posting of footage.

TREE LIGHTING

Bryan informed the Board that the annual Alexandria Tree Lighting was a success. There was a good turnout.

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ADJOURNMENT

Marla made a motion to adjourn the meeting at 6:37 pm; Brian L. seconded. The next Planning Board meeting will be held Wednesday, January 21, 2026 at 6:00 pm.

Respectfully submitted, Melanie Marzola, Planning Board Clerk

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Alternate Doug Sirotnak was asked to sit in for Member Marla Walls.

MINUTES

October 15, 2025

Alyssa made a motion to accept the minutes as written; Doug seconded. All were in favor; none opposed.

NEW BUSINESS

PUBLIC HEARING FOR A SUBDIVISION APPLICATION FOR ANN PIASCIK ON SHEM VALLEY ROAD, TAX MAP #407, LOT #306

The application was reviewed for completeness. Alyssa made a motion to accept the application as complete; Brian L. seconded. All were in favor; none opposed. The public hearing was opened. Ann Piascik presented her subdivision. Gary Boisvert was in attendance representing abutter Dave Batchelder. Abutters Tom and Pat Moore were also in attendance. Gary Boisvert explained that Dave Batchelder currently has a right-of-way and wants to ensure he can still access his property after the subdivision and sale of property. There currently is no deeded rights. Ann has agreed to document the right-of-way if Dave Batchelder proposes something that will work for both parties. Ann mentioned that this situation was just brought to her attention yesterday and there wasn't sufficient time to rectify the matter prior to tonight's meeting. Gary stated that Dave has no objection to the subdivision. He simply has the concern that the right-of-way will remain the same. There were no questions or concerns from the other abutters or planning board members. Alyssa made a motion to approve the subdivision; Brian L. seconded. All were in favor; none opposed. The mylar was signed along with three copies of the plat. The mylar was given to the Planning Board Clerk to submit to the Grafton County Registry of Deeds.

BUDGET MEETING

The Planning Board budget was discussed at the November 10th Budget Committee meeting. The Planning Board Clerk attended the meeting. The Budget Committee expressed no concerns or questions.

TINY HOMES

Brian L. mentioned that he attended last night's Selectmen's meeting in which the tiny home situation was discussed. Brian L. stated that Will, the property owner, was cooperating with the Selectmen and the Selectmen are sending him a letter regarding their mutual agreement.

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COMMITTEE REPORTS

CONSERVATION COMMISSION

Doug informed the Board that the Conservation Commission had scheduled a brush clearing, but upon inspection they found even more turtle egg shells, so it was decided not to go forward with the brush clearing. The trail camera purchase that was discussed last month was revisited.

ADJOURNMENT

Alyssa made a motion to adjourn the meeting at 6:38 pm; Brian L. seconded. The next Planning Board meeting will be held Wednesday, December 17, 2025 at 6:00 pm.

Respectfully submitted, Melanie Marzola, Planning Board Clerk